**Westfield PTO Meeting**

**Tuesday, January 12th, 2016**

**Call the meeting to order Dawn Wonick**

In attendance: Lisa Comer, Benjamin Young, Nicole Glau, Ed Rogers, Deb Wegmann, Tabitha LIghtfoot, Raychelle Kiley, Jackie Thierer, Carla Larson, Keelyn Kanz, Lisa Klunder, Dawn Wonick

Meeting called to order and November minutes were approved.

**Financial Report Dawn Wonick**

**For Period 11/10 through 12/31**

**Income:**

**1. Class Packs Bonus Check $31.81**

**2. Stride for Pride $55**

**Total Income - $86.81**

**Expenses:**

**1. Kid's Inc - $20**

**2. Ice Cream Open House - $114.50**

**3. Movie Night License - $415.00**

**4. Learning Night - Children's Museum Mileage - $35.08**

**5. Old Creamery - $620.00**

**6. Class Room Funds - $270.76**

**7. Donuts for Hy-Vee Receipt Drive - $32.32**

**8. Dance Marathon - $500.00**

**9. iPad Mini and Case for Mrs. Stickney - $243.96**

**10. Polar Express Hot Chocolate - $ 107.92**

**Total Expenses - $,2359.54**

**Total Earnings ($2,272.73)**

**For Period July 1st through December 31st :**

**Beginning Balance as of July 1st: $15,147.09**

**Income:**

**1. Enjoy the City/Save Around books - $6,690.00**

**2. Stride for Pride - $6,038.00**

**3. Yearbook refund - $117.47**

**4. Class Packs referral bonus - $31.81**

**Total Income - $12,877.28 (46% of total income)**

**Enjoy the City Coupon book sales**

**Stride for Pride donations**

**Yearbook refund from prior year**

**Expenses:**

**1. Classroom Funds – $2,189.81**

**2. Enjoy the City/Save Around books - $3,280.00**

**3. Stride for Pride - $557.15**

**4. Back 2 School Bash - $1,371.33**

**5. Child Care - $60.00**

**6. Field Trips - $434.00**

**7. Open House supplies - $181.36**

**8. Printing - $10.00**

**9. School Funding requests - $3,311.02**

**10. PTO Financial Software - $129.00**

**11. Learning Night - $ 435.08**

**12 Staff Appreciation - $361.04**

**13 Movie Night - $415.00**

**14 Old Creamery Theater $620.00**

**15. Music - $250.38**

**16. Misc Expenses - $509.80**

**17. Homecoming Parade $194.20**

**18 Popcorn Supplies $39.99**

**19 Hyvee Enjoy the City - $32.32**

**Total Expenses - $14,381.48 (51% of total expenses)**

**Total Earnings $1,503.90**

**Classroom Funds – includes the $324 for Art binders**

**Enjoy the City/ Save Around books – 50% cost**

**Stride for Pride Expenses - cups, popsicles, envelopes**

**Back 2 School Bash – Balloon animals, redemption prizes, supplies, candy, face painting, pizza**

**Child Care – Kids Inc person**

**Field trips - Kindergarten to apple orchard, 5th grade sledding trip**

**Open House supplies – ice cream supplies**

**Printing – 3rd trimester Print shop charges**

**School Funding Requests**

**· Open House Classroom games - $216.98**

**· New kindergarten classroom games/toys - $270.64**

**· New kindergarten classroom daily 5 cubby - $664.95**

**· Raz Kids online reading programs for K – 1st and 5th grades - $849.50**

**. ipad mini and case for Mrs Stickney - $243.96**

**Mimioteach Board for Mrs. Morey $885.00**

**Lego League EV3 Brick $179.99**

**Misc Expenses - $9.80 for Postage and $500.00 for Dance Marathon**

**Ending Balance as of December 31st: $13,642.89**

**Featured Speaker Deb Wegmann**

Mrs. Wegmann came in to talk about getting new tables and chairs for the media center. Right now, the tables were never meant to be used for computers. With the larger sized computers, there isn’t much table space and students are a little too close together. The new tables are different shapes and would be interlocking. The plan is to move all computers to one central location. Mrs. Wegmann talked about creating a Makerspace where her desk used to be and creating a reading nook area. One idea proposed was to use Read A Thon money to help pay for new furniture. The bid for the new tables is $9,965. If the installation of the tables is done by volunteers, then $900 would be deducted off of the price. Mrs. Wegmann applied for an Intermec grant of $4,000 to help pay for the tables. She will know about the grant in February. She does have some money in the library budget she can use to help pay for tables. The Foundation gave her a $1,000 grant for new books and she plans to ask them for help paying for the Maker’s Space. Some options for the current library tables would be to repurpose them in the teacher’s lounge and trying to sell a couple to Mr. Brandt for the art room. Casters will go on the new tables to help move them around easily, but the tables with the computers will be stationary. The motion to approve up to $4,000 to spend on tables for the library was approved.

**Principal’s Report Ed Rogers**

The district is moving forward in the process of the addition. The current step is getting the design finished. Once that step is complete, then the design will go to contractors to get bids. Once a contractor is determined, they can get started on the addition. Right now, the plan is to break ground in April, with the construction phase taking 10 months. The plan is to have the addition ready to go for the 2017-18 school year. With this addition will come a new parking lot to accommodate the increased number of families. In planning the parking lot, there is a possibility of creating a horseshoe drive for pick up/drop off with easier access. There is a possibility there will be a second playground added on the south side for the 3rd-5th graders. A Boundary Committee will probably be set up in February to redraw the lines, most likely bringing in students from Echo Hill.

NWEA testing is taking place this week for students in second thru fifth grade. the FAST testing for reading fluency will take place soon.

No school on Friday, January 15th and Monday, January 18th. Monday is a Professional Development day for teachers. In the morning, they will be working on literacy items.

Upcoming events….On January 21st, the 5th grade sledding party will take place in the evening. January 22nd is Movie Night. Both Mr. Rogers and Mrs. Stickney will be gone that evening for the National SAM conference. However, Chad Schumacker will be the administrator on site for the event. Snow makeup date will be Friday, January 29th. .

Governor Branstad delivered his condition of the State Address. The Linn Mar district will have to cut $500,000 from the budget because Iowa only passed 1.25% allowable growth, where a minimum of 3% is needed. Please take a moment to consider writing a letter to the legislators and representatives.

**Committee Reports**

**Winter Staff Luncheon Dawn Wonick**

Thank you to all of the volunteers who brought in food or helped with the lunch. It was very well received!

**Mini Dance Marathon Kim Gourley**

Indian Creek is going to purchase the leftover headbands to sell at their mini dance marathon this Thursday. The current amount of money that has been raised is $6,070.

**Movie Night Dawn Wonick**

Movie Night will be held on Friday, January 22nd from 6-8. There are two movies that will be playing, Home and Inside Out. Parents are asked to stay with their children during the movie.

**Box Tops Dawn Wonick**

There will be a box top collection coming up in February. Please make sure box tops are grouped into piles of 50.

**Hy-Vee Cash 4 Kids Nicole Glau**

There will be another collection in April for the Hy-Vee Receipts. They can be sent in at any time or you can save them for the collection. If you have a chance to total the dollar amount for the receipts(tax included), it is very helpful!

**Amazon Smile/Target Red Card Dawn Wonick**

Due to the Target RedCard education program coming to an end in May, we have sign up with Amazon Smile. They will give us a percentage of the sales. If you shop on Amazon, please follow the link to help out Westfield! <https://smile.amazon.com/ch/45-3472225>

**Announcements**

Movie Night January 22nd

Culver’s Night February 2nd

Next PTO Meeting February 23rd

Read A Thon February 28th-March 6th

Meeting adjourned by Dawn Wonick

Respectively submitted by Nicole Glau, Secretary