

## Westfield PTO Meeting Minutes

**Tuesday, October 18, 2016**

**Call the meeting to order: Sara Mishler**

**In Attendance:** Lisa Comer, Kari Ehlert, Sarah Doyle, Kathleen Moore, Kari Titus, Michael Brandt, Ben Young, Tia Steger, Sylvia Shannon, Ed Rogers, Sara Mishler, Angie Roling, Rhonda King, Kim Bauer, Kari Whitlow, Colleen Bakker, Dawn Wonick, Amy Robertson and Tabitha Lightfoot.

**September Minutes Review and Approval:** It was noted that a couple names were spelled incorrectly in the September Minutes. That was noted and minutes were approved.

### **Principal Report – Ed Rogers**

Thank you PTO for providing our staff with dinner during conferences. Report cards are coming home November 8<sup>th</sup>.

The building construction is ahead of schedule. Mrs. King's class will be moved into the tech area on December 2<sup>nd</sup>. We hope to have her in a new classroom after winter break. You will also notice that fencing around the construction area will begin to come down opening up extra outdoor space.

We will be welcoming over 100 new students next year. These students are currently at Echo Hill. The district sent letters to families last week informing them of the change. Westfield (Mr. Rogers) will also be sending them a letter. The PTO and Mr. Rogers will look at different ways to welcome these families to Westfield.

### **Write One for Westfield – Sara Mishler and Tabitha Lightfoot**

- Donations at the school ~ \$13,740
- Online donations ~ \$2,390.60
- Matching Funds ~ \$3,020 accounted for so far (currently waiting for more forms to be turned in)
- **TOTAL AS OF 10/18/2016 ~ \$19,150.60**

We are still waiting for some matching donations but the campaign was a huge success. Everyone seemed to think tying the dunk tank balls to donations was well received. Kim Bauer recommended giving an extra ball to those families that volunteer during the Back to School Bash. Not only will this help fill volunteer spots but will allow families to participate in the dunk tank if they can't give financially. We all agreed that having some events outside and some inside was ideal for Back to School Bash.

### **Treasure Report – Tabitha Lightfoot**

Financials:

- Opening Balance 09/13/2016 ~ \$16,582.76
- Cash Out ~ \$6,020.30
- Cash In ~ \$8,448.68
- Ending Balance (10/18/2016) ~ \$19,011.14

Income:

- T-Shirt Sponsors ~ \$200
- Write 1 for Westfield ~ \$6,795
- Misc Income (Culvers, Kona Ice, etc.) ~ 1,453.68 (\$849 cash from B2SB)

Expenses:

- Stride for Pride ~ \$2,112.16
- Back to School Bash ~ \$1,911.46 (\$1,362.46 total spent on B2SB with deposit)
- Dunk Tank ~ \$160.00
- Field Trips ~ \$340.00
- RAZ kids ~ \$758.93
- School Beautification ~ \$69.92
- Classroom Funds ~ \$667.83

### **Teacher Update/Requests**

Mr. Brandt came to ask the PTO to supply art binders. These binders contain major art projects students complete kindergarten-5<sup>th</sup> grade. In the past, Mr. Brandt was allowed to have students provide these binders. Mr. Brandt is not allowed to ask students to provide these going forward. This year it will cost about \$320 to provide binders. A motion passed to purchase these binders for Mr. Brandt. We also talked about just building this cost into our budget next year.

The fourth grade teachers attended the PTO meeting. They talked about the upcoming invention convention. They are always looking for judges to help with this event. They need approximately 10 people to volunteer. If you know of anyone interested, please have them contact one of the 4<sup>th</sup> grade teachers. We will also post details on Facebook as the event gets closer. Thank you for your help!

### **Current Business**

Thank you to all those that helped with Stride for Pride, Back to School Bash, Homecoming Parade, Blood Drive (\$278 raised and many lives saved), Culvers Night (\$430 raised) and Conference Meals. It was busy month.

Our Box Top Collection was also a success. We raised \$744.80 and 5<sup>th</sup> graders won extra recess for turning in the most box tops. We also have \$1483.70 coming to us from our June 28<sup>th</sup> submission. That is \$2228.50, which should arrive in December. Keep saving those Box Tops! We will have another Drive in February. Thank you Sylvia for the update and organizing.

Hy-Vee Cash for Kids - The PTO will be doing a Hy-Vee receipt collection the week of November 28<sup>th</sup>. The PTO will send out a general reminder about saving Hy-Vee receipts and Box Tops.

### **New Business**

Learning/Science Night is November 3<sup>rd</sup>. This free event will be similar in format to last years. The Science Center of Iowa will do two shows of Simply Electrifying. MidAmerican Energy is sponsoring the show for schools so it is free for Westfield. We will have several other organizations lined up to do small group activities/demonstrations in the gym. We might add more but below are confirmed:

- Cedar Astronomers (telescope outside - weather permitting)
- Iowa Children's Museum (2 tables)
- Iowa Flight Training - flight simulators
- KCRG Weather Lab
- Mathnasium
- Solid Waste Agency
- University of Iowa (2 tables)

Matt Willhelm is a BMX Bike Rider with an anti-bullying message and he will be coming to Westfield in April. This is a new event and will take place during the school day. We have done Old Creamery Theatre for several years. We budgeted \$620 for Old Creamery. The BMX will cost \$800-\$850. A motion passed to cover the extra cost of this event. We will look into bringing Old Creamery back next year but wanted to try something new this year.

The PTO will be providing every family with a copy of our school directory. We hope to get these out in the next couple of weeks.

### **Open Discussion**

Colleen Bakker mentioned that the PTO has been talking with Linn Mar's technology staff. We discovered that Westfield has significantly less iPads than any other elementary school in our district. At the next meeting our 1<sup>st</sup> grade teachers will be talking about how students are using our current school iPads. We hope to consider a motion to purchase additional iPad for Westfield. Please join us at our next PTO meeting on November 8<sup>th</sup>.

Please excuse any spelling or grammar errors. It is our goal to get the minutes out as quickly as possible and mistakes happen. Respectively  
Submitted by: Colleen Bakker and Kim Bauer, Co-Secretaries