

Westfield PTO Meeting  
Tuesday, May 24th, 2016

**CALL THE MEETING TO ORDER**

**SARA MISHLER**

In Attendance: Lisa Comer, Kari Hollinrake, Kristie Mattson, Ed Rogers, Nicole Glau, Deb Wegmann, Ben Young, Kari Whitlow, Sara Mishler, Jackie Thierer, Colleen Bakker, Tabitha Lightfoot, Dawn Wonick, Lisa Klunder, Kelsey Slay, Susan Scott, Sylvia Shannon

Meeting called to order and the April minutes were approved.

**FINANCIAL REPORT**

**DAWN WONICK**

It was determined that PTO can fully fund the soft furniture for the library. The Target RedCard program for schools is coming to an end, they sent a check of \$1,900 on top of what we earned as part of an unrestricted grant for ending the program. With the extra Target check and the decrease in the amount of funds to pay out, we can purchase the furniture for the library. There was a concentrated effort this year to spend the surplus that we had from the beginning of the year, with the library benefitting the most.

Budget for the 2016-17 school year was discussed and approved. The goal for the next school year is to have ONE fundraiser. After a survey, the consensus was to do a check writing campaign only. The goal would be for each of the families to donate \$50, but that could easily be broken down into a \$25 donation with a \$25 matching donation from a company. While some families can donate more, please participate in any way that you can. PTO would never want to eliminate any of the current programs and events that we currently do, but support is needed to continue to provide these activities. There was talk about promoting the check writing campaign with free, fun rewards for the entire school as certain dollar amount levels are reached such as extra recess, no homework for the entire school, and other fun things. If you have any ideas about this, please contact the PTO. Complete details on the check writing campaign are still being worked out, and will be communicated towards the end of summer.

**3/23/2016 Balance \$13,757.89**

Income:

Amazon Smile \$11.42

Total Income: \$11.42

Expenses:

Classroom Funds \$1,455.26

Rollerskating \$2,622.00

Field Trips \$1,010.93

Stride for Pride Payout \$542.34

Running Club \$319.72

Chorus Medals \$238.50

Sock Hop \$49.22

Child Care \$20.00

Staff Appreciation \$48.30  
Art Show \$55.00  
Popcorn \$40.11  
Hyvee Cash For Kids \$18.33  
Misc \$59.92  
Total Expenses: \$6,479.63

**5/24/2016 Balance \$7,289.68**

Amazon Smiles – quarterly amount

Classroom funds

Field Trips – 4<sup>th</sup> grade to Wickiup Hill, 1<sup>st</sup> grade to Barnes and Noble, 2<sup>nd</sup> grade to Indian Creek Nature Center, 3<sup>rd</sup> grade to Bruce more

Rollerskating

Running Club – Growl Prowl registration (19 kids) and weekly snacks

Chorus Medals for all kids who participated in Fall and Spring

Child Care paid to Kids Inc for PTO mtg

Art Show – provided cookies at the Art Show/Orchestra/ chorus concert

Staff Appreciation – Administrative Assistants Day, Teacher Appreciation Week

Popcorn Supplies

Hyvee Cash for Kids – donuts for class that won contest

Misc – retirement gifts for Mrs. David and Mrs. Robertson

**7/1/2015 Balance \$15,147.09**

Income:

Enjoy the City \$6,690.00

Read A Thon \$2,637.50

Stride for Pride \$6,278.00

Target Red Card 3,716.68

Yearbook \$117.47

Class Packs 31.84

Sock Hop \$620.00

Misc Income \$438.19

**Total Income \$20,529.68**

Expenses:

Classroom Funds \$4,954.73

Box Top Expenses \$33.92

Enjoy the City Expenses \$3,280.00

Hyvee Cash for Kids \$54.64

Read A Thon Expenses 65.09  
Stride for Pride Expenses \$667.15  
After School / Running Club \$319.72  
Art Showcase \$55.00  
Back to School Bash \$1,371.33  
Bank Charges \$24.65  
Child Care \$120.00  
Chorus Medals \$238.50  
Field Trips \$1,807.93  
Learning Night \$435.08  
Linn Mar Foundation \$100.00  
Misc Expenses - Dance Marathon \$500.00  
Misc Expenses – School House Jazz \$100.00  
Misc Expenses \$96.42  
Movie Night \$477.59  
Music \$250.38  
Old Creamery Theatre \$620.00  
Open House \$181.36  
Parades \$194.20  
Popcorn Supplies \$177.17  
Printing \$61.22  
Rollerskating \$2,622.00  
School Funding Requests \$7,409.50  
Sock Hop \$539.97  
Software \$129.00  
Staff Appreciation \$562.46  
Stride for Pride Payout \$542.34  
Volunteer Coordinator \$246.96  
**Total Expenses \$28,387.09**

Total Earnings (\$7,857.41)

**5/24/2016 Ending Balance \$7,289.68**

## **PRINCIPAL'S REPORT**

**ED ROGERS**

Thank you for all of your support and help this year. There has been lots of testing, but the goal for the next year is to incorporate more fun into the school day. FAST testing results were in with the following at or above proficiency: K-92%, 1st-94%, 2nd-84%, 3rd-89%, 4th-94% and 5th-77%. FAST testing is how fast and fluent a student can read. There was a lot of growth in fifth grade. Iowa Assessments and NWEA testing also wrapped up.

Addition update-they started on the footings and are getting ready to pour concrete. The construction company plans to have all walls and the roof up by the time school starts. The boilers are being replaced which is why the air conditioner is not currently on. Mr. Rogers will find out if they plan to have that done before the next school year starts.

Thought Exchange presentation will happen at the start of the next school year with results on how Westfield did and the comments and suggestions. If you want, go out and take a look at the comments on the website, as provided by the district.

## **COMMITTEE REPORTS**

### **HY-VEE CASH FOR KIDS**

**NICOLE GLAU**

Thank you so much to all of the families who sent in receipts this year! What a great year for turning in! Westfield had \$363,915 which will result in a check for \$1,819! Thank you so much to all of the volunteers who helped over the entire school year adding up receipts! There WILL be two collections next year-one in the fall, one in the spring. The new dates for the program are May 1st, 2016-April 30th 2017. Please save and add up receipts over the summer!

### **SPRING STAFF APPRECIATION LUNCH**

**SARA MISHLER**

Thank you to all of the volunteers who helped with set up/clean up and for the families who provided food. The leftover food was saved for the next day. Do we want to thank the committee chair?? Was it Colleen and someone else??

### **KERNELS NIGHT**

**COLLEEN BAKKER**

It was a great night at the ball park! Westfield had 375 tickets, that is the largest amount that the Kernels have seen from a school! Thank you to all of the families who went, it was a lot of fun! Thanks to Colleen Bakker for organizing this event!

### **2016-17 COMMITTEE CHAIRS**

**SARA MISHLER**

A Back to School volunteer is still needed to work with Kristi Bell this next school year and to shadow her in hopes to take over the following year. The time involved isn't much, mostly calling and setting things up with vendors like the face painting, balloons and inflatables. If you are interested in helping out, please contact PTO.

### **2016-17 EXECUTIVE CHAIRS**

**SARA MISHLER**

Sara Mishler and Kari Whitlow were voted in for Co-Presidents. Treasurer is still open at this time.

### **STAFF FUNDING REQUESTS**

**SARA MISHLER**

Kari Hollinrake was the representative for first grade asking for \$300 for journals for the next school year for all four sections of first grade. A motion was made and passed to pay for the journals.

## **ANNOUNCEMENTS**

PTO Meeting

Tuesday September

Stride for Pride

Friday September 16th

Back to School Bash

Friday, September 23rd

Meeting adjourned by Sara Mishler  
Respectfully submitted by Nicole Glau, Co-Secretary