

## **PTO Meeting Minutes: November 9, 2021**

### **Attendees:**

Taibitha Lightfoot (president) Holly Sutcliffe (Vice president) Melissa Adams, Morgan Yarker, Divya Sishtla, Joe Gifferd, Susan, Erin Gochenouer, Ed Rogers (Principal)

### **Meeting called to order by Tabitha Lightfoot**

**October PTO meeting minutes approved – motion made by Holly, second by Erin, all in favor, approved.**

### **Principal's Report:**

Thanks for the conference meals, everything was great

Trunk or Treat went very well, a great turnout, will organize parking and trunks for 2022.

Monday no school day November 15th, Professional development day, Reading, writing and math standards.

Return to learn plan starting January 3rd masks will not be required, all shows, events and volunteers will be invited into the building, looking forward to having volunteers and parents back in the building, field trips will also be starting back up.

Big shortages for subs for teacher associates, if anyone is interested in helping, please reach out to Jill at Westfield and she can point you in the right direction.

### **Old Business:**

- Hy-vee receipt competition the week after Thanksgiving, November 29<sup>th</sup> thru December 3<sup>rd</sup> class with the highest amount of receipts will get a prize, class 2<sup>nd</sup> and 3<sup>rd</sup> will get a dress up day. For any online shopping that you have receipts, please email [westfieldhyvee@gmail.com](mailto:westfieldhyvee@gmail.com), if you do this, please then send a follow up email with the amount you forwarded and name(s) of students and which class they are in.

### **Officers Report**

- Write One for Westfield - as of 11/9/2021 collected \$8,455, no matches have been given yet.
- \$613 has been spent from the teacher's amount to use, PTO would like to gift the 3 new Westfield teachers with additional \$150 if extra after the 1/31/21 deadline.

### **New Business:**

- Request from reading teachers would like 144.73 plus shipping for them to get some reading phonics and decodable books motion made: Motion made by Holly, 2<sup>nd</sup> made by Melissa all in favor. Approved.
- Production lab dates December 3<sup>rd</sup> and 6<sup>th</sup> November 22<sup>nd</sup> and 23<sup>rd</sup> are extra dates if needed, volunteers are needed to help.
- Thankful for Books, which will be held Monday/Tuesday before Thanksgiving

The next PTO meeting will be held in the Westfield Media Center January 4, 2022 All are welcome to attend.

**Meeting Adjourned.**