

## **PTO Meeting Minutes: May 19, 2020**

### **Attendees:**

Ed Rogers, Heidi Hora, Jami Demuth, Melissa Adams, Kevin Royer, Helen Royer, Bird Gengler, Morgan Yarker, Kim Albers, Hollie Trenary, Tabitha Lightfoot, Rebekah Stewart, Beth Gravel, Holly Sutcliffe, Laurie Montgomery, Sylvia Shannon, Kristie Mattson, Elise Loan, Keelyn Kanz and Karen Thompson.

### **Meeting called to order by Hollie Trenary..**

**March PTO meeting minutes approved** - Motion to approve by Helen Royer, seconded by Laurie Montgomery

### **Principal's Report:**

- The last choice board will be sent for the week of June 1
- June 3rd will be the last day that Linn-Mar will be providing lunch. Anyone 18 or younger can pick up lunch Monday-Friday at Westfield from 11-12:30.
- June 1, June 2, and June 3 are the supply pick up days. Please see the email from Jill with the schedule.
  - Chorus medals and ICCA awards will be available for pick up at this time.
- Drop off Westfield library books on Wednesdays from 11:00-12:30.
- Enrollment for the 2020-2021 school year will be around 515-520 students. There will be 5 kindergarten classes, 5-1st grade classes, 4-2nd grade classes, 4-3rd grade classes, and 5-4th grade classes.
- Hiring for the 2020-2021 school year is complete. Debra Barry will be teaching 4th grade, Megan O'Brien will be moving from 3rd grade to 1st grade and Shalyn Steward will be the teacher librarian.
- Jan Canby, Erin Henderson, Amber Chipman, Deb Wegmann and Jenna Bohlken will be moving to Hazel Point in the fall and Whitney Zrudsky will be moving to Linn Grove.
- Hazel Point and Boulder Peak are on schedule to be ready in August. There will be a chance for the students to visit, drop off their school supplies and take a tour of the new schools.
- School will start on August 24 and will not be moving up to make sure that the intermediate school construction is finished as well as renovations of other buildings.
- All teachers have made a list of the standards that were taught as well as the standards that were not taught this year. The next grade level teacher will receive this information and will continue to teach students where they are, including adjusting the curriculum if needed.
- ISASP testing will be done in Spring 2021.

### **Old Business:**

No new matching funds for Write One for Westfield have been received. There is currently a -\$4.85 balance with the foundation.

### **New Business:**

There was discussion regarding a gift for the 4th and 5th graders. Options included a Westfield Ornament, 4x6 Westfield frame and candy vases. The frames were voted on and will be \$10/each. This is a discount as they are normally \$25. Heidi will coordinate making them and having them available when students pick up their supplies.

2020-2021 Budget: The proposed budget was passed - Heidi Hora made the motion to approve and Kim Albers seconded.

- There was discussion that the budget will likely need amended in the fall when we see how many classrooms will be using RazKids, there will be no money from the Kernels night, and will move extra money in classroom funds to school funding requests.

Executive Committee Vote: Keelyn Kanz and Ed Rogers thanked this year's executive board for their work this past year. The following were elected as the executive board for next year:

- President: Tabitha Lightfoot
- Vice-President: Holly Sutcliffe
- Co-Treasurers: Kim Albers and Laurie Montgomery
- Co-Secretaries: Elise Loan and Melissa Adams

Thank you to everyone who did take out from Culvers on Thank You Night. Culver's said it was a good turnout and they are appreciative! They look forward to doing a share night this fall.

Hy-Vee Receipt Collection: There are two ways to turn in your Hy-Vee receipts.

- You can drop off receipts when you pick up your student(s) supplies on June 1, 2, or 3.
- You can also drop them off in the collection tote on the front porch 323 Kensington Dr. NE, Cedar Rapids.

Please add up your receipts and put them in a ziplock baggie or in a tied up plastic bag before turning them in - it really helps our volunteers!

The next PTO meeting will be held in the Westfield Media Center in September. All are welcome to attend.

**Meeting Adjourned.**