

## **Westfield PTO Meeting Minutes: September 5, 2023**

**Attendees:** Holly Sutcliffe, Morgan Yarker, Tony Begley, Jenny Begley, Anna Gnade, Melissa Adams, Erin Gochenouer, Ashley Messerli, Molly O'Brien, Scott Fillner, Brittany Barmhart, Kayte Veldhuizen, Dani Ainsworth, Rebekah Stewart, Maddie Arbore, Amy Rizzio, Kelsey Johnson.

Meeting called to order by Molly O'Brien

May 2023 meeting minutes approved – Motion to approve Erin, seconded by Holly. Zero opposed.

### **Principal's Report:**

- Mr. Fillner's first couple weeks at Westfield have been great and wants to give a big thank you to teachers and custodians for getting the school ready.
- Yellow tickets have been a great thing to help the kids stay on task,
- Screening has started this week with literacy and math, FAST testing, measures fluency and data to start the year.
- Homecoming week is the week of September 11th, fun dress up days will be coming soon, check out Westfield PTO facebook page for the days and emails from teachers.
- Safety drills have started, 1st one was 9/5 for a fire drill, kids were all out of the building within 2 minutes. Alice drills will start next week, these drills will be mostly in the classroom.
- Week of September 18th, 4th grade students will be going to the Aquatic center for swimming lessons.

### **Treasurer's Report:**

- Write one for Westfield campaign will be starting soon, all money raised over the goal of 14,000 will be dedicated to the playground funds.
- Stride for Pride will be returning to a fundraiser for the playground, more information will be coming out soon, on the details of this.
- Email was sent to teachers about the \$150 provided for each teacher.
- A student parent is a Grant writer and will be assisting in writing grants for opportunities to get more funds towards the playground.
- We have 1 bid for the playground rebuild, but are getting 1 more to compare cost.
- Playground update:
  - Current status: Playground was vandalized, went through video, but were not able to find what happened, fixtures will be fixed, and some items will be removed.
  - Plans for future: Accessibility is needed to be inclusive to all students.
    - District has \$125,000 to contribute to the playground, expected cost to replace the entire large structure will be around \$190,000.

### **New Business:**

- Vote new co-secretary Tiffany Hall into the executive team: Motion made by Melissa, 2nd made by Dani, all in favor, no opposed.
- Vote Mr. Brandt needing a new storage shelf \$167: Motion: Holly, 2nd Ashley, all in favor, no opposed.

- Back to School Bash: Everything is set to go, Mrs. Titus and Mrs. Dirks are in charge and will be sending a sign up list out soon, all items for sale at the event, will be asking for cash only as payment.
- Volunteer Sign up for committees: looking for help with volunteers on PTO sponsored events, if interested please reach out.
- Trunk or Treat: 10/13/23: Rain date will be moved inside, sign up for trunks will be coming out soon, please check PTO facebook page and also newsletters from teachers.
- Caffeine cart: 10/18/23: Cart will be in the school this day to show appreciation to the teachers.
- Conference meals: Mrs. Janssen is taking over this event, we will be discussing more on this at the next meeting.
- Volunteer workshop is being housed at Westfield 9/15/23, if you want to volunteer at any events during school hours, you must be a registered volunteer and attend a volunteer workshop.

**Meeting Adjourned:** Motion to adjourn Holly, Erin seconded, all in favor, dismayed at 7:29.